



Agenda

SANTA FE PUBLIC LIBRARY BOARD MEETING

Main Library
145 Washington Avenue
Pick Room

Tuesday, October 9, 2018
5:45 p.m.

- I. ROLL CALL
- II. APPROVAL OF AGENDA
- III. APPROVAL OF MINUTES
September 11, 2018
- IV. PUBLIC COMMENT
- V. DIRECTOR'S REPORT
- VI. PRESIDENT'S REPORT
- VII. NEW BUSINESS
 1. Information Item – Friends Board Report
- VIII. OLD BUSINESS
 1. Discussion Item – Update on Funding from Friends for the Library Planning Study
- VIII. DATE OF NEXT BOARD MEETING
- X. ADJOURNMENT

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RECEIVED AT THE CITY CLERK'S OFFICE

DATE: 10/03/2018

TIME: 9:36 AM

**MINUTES OF THE
CITY OF SANTA FE
PUBLIC LIBRARY BOARD MEETING
September 11, 2018
Santa Fe, New Mexico**

PROCEDURES

A regular meeting of the City of Santa Fe Public Library Board was called to order on this date by Vice President Rebecca Allahyari at approximately 5:47 p.m., in the Pick Room, at the Main Library, 145 Washington Avenue.

Roll Call

Roll call indicated the presence of a quorum as follows:

<u>Members Present</u>	<u>Excused</u>	<u>Guest</u>	<u>Staff Present</u>
Carlo Brady	Latifah Phillips	Jaap Vermeulen	Pat Hodapp, Library Director
Susan Gilbert	David Wagner-	Greg Bemis	Maria Finley
Marie Schow	President		
Rebecca Phillips			
Rebecca Allahyari, V.P.			

APPROVAL OF AGENDA

Rebecca Phillips made a motion to approve the September 11, 2018 agenda, seconded by Marie, which passed unanimously by voice vote.

APPROVAL OF MINUTES

Susan made a motion to approve the August 14, 2018 minutes, seconded by Rebecca Allahyari, which passed unanimously by voice vote.

PRESIDENT'S REPORT

There was not a President's report.

DIRECTOR'S REPORT

Pat reported that La Farge has been open two Sundays. She said they will be keeping statistics on usage. She shared that the Friends reported they have around \$32,000 in revenue for La Farge and that money is restricted for books. Michele Reich is in charge or ordering replacement books. Pat shared that she sent out a request to City agencies to address the drainage concerns at La Farge to avoid another flooding situation.

Pat brought up the Tino Grieg Pool building and shared there have been issues with vandalism, homelessness, and drug use. Pat said she provided background information regarding the building to the new Department Directors for Public Works and Parks as Tino Griego Pool is not the Library's responsibility. The Police are also assisting with these issues. She shared there is also a challenge with drug usage at the Main Library. The guards, staff, and custodians are aware of the situation and are monitoring it closely.

Pat gave an update on staff vacancies and new hires at all three libraries. She shared Kathryn Spangle retires at the end of this month. The positions currently open include;

one full-time Director of Technical Services, one full-time Library Section Manager, two full-time library technicians, two part-time library technicians, and one temporary part-time reference librarian. The positions currently hired for include; one full-time and one part-time reference librarian, two full-time library technicians, and one part-time library technician. Pat shared that an offer was made to fill the full-time Library Section Manager at Southside, however, the candidate declined.

In response to Susan's question regarding who will cover the manager vacancies at La Farge and Southside, Pat shared Bruce Mergele will be covering the vacancy at Southside and she is working on who will cover the vacancy at La Farge. Discussion was held.

Pat reported that Maria continues to work on results-based accountability for the City. She shared the staff are working on measures that will be tracked.

Pat shared she provided the Mayor with a report on programming for children and youth during the summer. She said seventeen thousand youth took part in the programs.

In response to Susan's question regarding when the budget process starts, Pat said the budget with the Friends will start in November and the City budget process will start in January. After discussion was held, Susan suggested scheduling a time for the budget subcommittee to meet to look at the overall budget in addition to the Friends budget. Susan will send an email to set up a meeting time.

Pat brought up the capital improvement projects being requested for the Library from City CIP and State ICIP. Pat outlined the projects submitted.

Pat shared there will be a Friends book sale at Main this weekend. In addition to the book sale, Mark Galassi will be offering his computer workshop at Main in the Explore! Center.

NEW BUSINESS

There was no report from the Friends.

In response to Pat's question regarding how the Friends of the Library Bernstein event went, Susan said it was a great event. She said there were about twenty-five people in attendance and the author did an excellent job telling his story.

OLD BUSINESS

Pat reported that there has not been an agreement between the City and the Friends to be able to move forward with the study. In response to Susan's question regarding informing Godfrey's about the delay, Pat said Nick was contacting Godfrey's.

Susan expressed her concerns and said she is disappointed with not being able to move forward. She asked for suggestions on what the Board can do. Rebecca Allahyari shared that David sent a letter to the Friends.

Mr. Vermeulen said he saw the letter and that he thought the big sticking issue was regarding the reporting. He stated the way he understood the issue to be, which is very unfortunate, is that the donors providing the money for the study want to make sure that

whatever come from reports, that the Friends are included. He said the way the contract reads, that is not the case and he thinks that is one of the major sticking points.

Susan said she thought it had to be more than that because it has been clear from the beginning that the Friends would get reports and be a part of the process. Mr. Vermeulen said the way the contract is written the donors who provided the money are not comfortable.

Rebecca Phillips said she did not know what Mr. Vermeulen meant as she is one of the donors and is not uncomfortable. Mr. Vermeulen said he was just paraphrasing and giving his view on what he believes the issue to be and that if it can be solved, a lot of it can move forward.

Pat said one of the discussion points was the information would come to one person as a PDF and is not changeable. She stated it is a matter of reports coming in and being distributed, it is not being interpreted.

Marie asked if there was another meeting planned between David and the Friends. Susan said that it is between the City and the Friends because what is required is that the Friends give the money to the City to pay for the study. She said if it can't be ironed out, it is egg on their faces. She stated the Board has worked for three plus years to get this done and they thought there was an agreement between the Friends that they would raise half and the City would pay half and now they are at a standstill which is shameful.

During discussion it was clarified that Pat did not write the contract between the City and Godfrey's and that the reporting requirements were written by the Library Board which Moira was also a part of.

Rebecca Allahyari said it seemed unnecessary to her and if that is the only sticking point, it indicates a lack of trust that Pat, or Nick, or the new Community Services Director will share what Godfrey's produces. She asked why they moved forward if that level of distrust exists and said it is frustrating that the level of distrust now is suddenly being put forward. She stated there is an element of being held a little bit hostage by donors which was discussed at the last meeting and it was brought up that it is about supporting the Library. She said in situations like this and in her experience with non-profits, donors don't end up part of the final contract. She said if there were conditions, those needed to be spelled out earlier.

Mr. Bemis stated that he could add a comment because he read practically everything from all sides and said it is obvious to him that it's a really small point that needs to be resolved, that is the sharing from start to finish between the City and the Friends, and he doesn't think there is any question it will be resolved. He said he heard about a meeting between the principals and he expects that they will probably resolve it at that time. He said he heard about it, but is not a part of it.

Rebecca Phillips suggested having the two full Boards meet to address some of the issues. Susan shared that it may be good to have them meet to address the distrust happening. She stated it might be a way to move things forward. This is a huge thing for them to do together as they work together with the Friends budget and the Friends do a

lot to help the library by raising funds and grants. She stated that they need to deal with this trust issue at some point soon because they need each other going forward.

DATE OF NEXT BOARD MEETING

The next regularly scheduled meeting will be held on October 9, 2018 in the Pick Room, Main Library, 145 Washington Avenue, Santa Fe, at 5:45 p.m.

The library has received no requests for patron information and library usage through the Homeland Security act or other agencies.

ADJOURNMENT

Marie made a motion to adjourn, seconded by Rebecca Phillips, which passed unanimously by voice vote. The meeting adjourned at approximately 6:57 p.m.

ACCEPTED BY:

Rebecca Allahyari, Vice President

Maria Finley, Recorder