



Agenda

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DATE 4/7/15 TIME 3:25pm

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SANTA FE PUBLIC LIBRARY BOARD MEETING

**Main Library
145 Washington Avenue
Pick Room**

**Tuesday, April 14, 2015
4:30 p.m.**

- I. ROLL CALL
- II. APPROVAL OF MINUTES
March 10, 2015
- III. PRESIDENT'S REPORT
- IV. DIRECTOR'S REPORT
- V. NEW BUSINESS
- VI. OLD BUSINESS
 1. Three year plan
 2. Update on Library Needs/Services
- VII. DATE OF NEXT BOARD MEETING
- VIII. ADJOURNMENT

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**MINUTES OF THE
CITY OF SANTA FE
PUBLIC LIBRARY BOARD MEETING
March 10, 2015
Santa Fe, New Mexico**

PROCEDURES

A regular meeting of the City of Santa Fe Public Library Board was called to order on this date by President David Wagner at approximately 4:35 p.m., in the Pick Room, at the Main Library, 145 Washington Avenue.

Roll Call

Roll call indicated the presence of a quorum as follows:

Members Present

David Wagner, President
Emily Dwyer, Vice President
Rebecca Allahyari
Grace Brill
Jan Duggan
Jose Sanchez
Latifah Phillips

Excused

Guest

Wendy Hitt

Staff Present

Pat Hodapp

APPROVAL OF MINUTES

Grace made a motion to approve the February 10, 2015 minutes, seconded by Jan, which passed unanimously by voice vote.

PRESIDENT'S REPORT

President's report was discussed under old business.

DIRECTOR'S REPORT

The shelving for media at Main has been installed. The media collection for Main and Southside are currently being security tagged. When all of media is tagged, the collection will be put on the shelves. The security gates will be installed before May 1.

Pat shared with the Board that for fiscal year 2015-2016 the City has asked all departments to keep a flat budget. She also explained the new process required when submitting forms to Finance for approval.

The Friends have decided to open the bookstore on Sundays at Southside. PC reservations is now working and patrons are able to go to a designated computer and make a reservation to use a computer. Pat explained the benefits of having the company Useful update the public computers through the cloud.

In response to David's question regarding the CIP money for La Farge, Pat shared that the amount is for \$350,000 and would be put in the budget for the Library once the legislature approves it. Discussion was held on what the money could be spent on for

La Farge. Pat stated \$500,000 was the amount submitted to be considered for Main for re-wiring and some other building maintenance issues. Main was not put on the legislative CIP list to be approved for funding.

Pat mentioned that she reviewed the comments about replacing Main and explained that if it was to be replaced, it could not be replaced with a small building because Main includes staff from Technical Services, which is about 1,200 square feet, and Administration. Technical Services and Administration were included in the plans when Southside was going to be built, however, the City Council decided those two departments would stay at Main.

NEW BUSINESS

None

OLD BUSINESS

David brought up the ideas that were discussed among the strategic planning committee regarding some type of partnership between the Library and the Schools. Discussion was held. Pat provided information on all of the programs the Library provides for the Schools and community and the outreach that is done. It was agreed that the Library needs to do PR on what is being done to show the different roles the Library fills in the community. It was suggested to promote summer reading to get more kids involved. Another suggestion was to see if the principals, at their monthly meeting, will meet with the Library. Pat shared that the Friends also help with outreach by staffing parent/teacher nights after school at some schools; they hand out book bags, bookmarks and information on how to get a Library card. David stated he would talk to Latifah and get her feedback regarding the meeting where all principals meet to see if the Library could get a meeting with the Schools.

Pat gave background information on how the Friends started paying for buses for students to visit the Library. She discussed how the class is broken out into three groups and what each group does when visiting the Library.

Discussion was held on the topic of La Farge's future. After discussion, it was suggested to invite Isaac Pino to a Board meeting.

DATE OF NEXT BOARD MEETING

The next regularly scheduled meeting will be held on April 14, 2015 in the Pick Room, at the Main Library, 145 Washington Avenue, Santa Fe, at 4:30 p.m.

The library has received no requests for patron information and library usage through the Homeland Security act or other agencies.

ADJOURNMENT

Grace made a motion to adjourn, seconded by Rebecca, which passed unanimously by voice vote. The meeting adjourned at approximately 5:39 p.m.

ACCEPTED BY:

David Wagner, President

Maria Finley, Recorder