



Agenda

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SANTA FE PUBLIC LIBRARY BOARD MEETING

**Main Library
145 Washington Avenue
Pick Room**

**Tuesday, June 14, 2016
5:45 p.m.**

- I. ROLL CALL
- II. APPROVAL OF MINUTES
May 10, 2016
- III. PRESIDENT'S REPORT
- IV. DIRECTOR'S REPORT
- V. NEW BUSINESS
None
- VI. OLD BUSINESS
 1. Update on Library Needs/Services
- VII. DATE OF NEXT BOARD MEETING
- VIII. ADJOURNMENT

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-8520, five (5) working days prior to meeting date.

**MINUTES OF THE
CITY OF SANTA FE
PUBLIC LIBRARY BOARD MEETING
May 10, 2016
Santa Fe, New Mexico**

PROCEDURES

A regular meeting of the City of Santa Fe Public Library Board was called to order on this date by President David Wagner at approximately 5:54 p.m., in the Pick Room, at the Main Library, 145 Washington Avenue.

Roll Call

Roll call indicated the presence of a quorum as follows:

Members Present

Grace Brill
Latifah Phillips
Jose Sanchez
David Wagner, President

Excused

Rebecca Allahyari, V.P.
Rebecca Phillips

Guest

Wendy Hitt
Valerie Brooker
Anne Albrink
Peggy A. Bowen
Lynn Hathaway
Councilor Mike Harris
Alice Davis
Deborah Cornelius

Staff Present

Pat Hodapp, Library Director

APPROVAL OF MINUTES

Grace made a motion to approve the April 12, 2016 minutes, seconded by Joe, which passed unanimously by voice vote.

GUEST COMMENTS

The guests were informed that they would be allowed to speak for five minutes.

Valerie Brooker shared she used to be the head librarian at La Farge. She stated she spoke with the President of the School Board and was told they were waiting to hear from the City. Ms. Brooker stated she would like to advocate for public involvement and strategic planning and would like to know what the timeline is. She stated she would like to advocate for (inaudible) for the Board. She believes the public is interested in what the Board is discussing and suggested that the Board have their contact information available. She also stated that she is advocating that the current building stay in the current location.

Anne Albrink stated she is a retired lawyer in town and thanked the members of the Board for their willingness to serve on the Library Board. She shared her experience with libraries and stated without libraries there would be ignorance and less connection to the world. She stated that without La Farge, the school children would lose an educational gem in the center of the city. She stated that the partnership between the City and the School is now in danger because the City has not asked the School to renew the lease. She believes the City needs three branches and the current hours. She asked why the City has not asked to renew the lease and stated that the land is probably worth \$200,000. Pat stated that the City owns La Farge and Tino Griego buildings and the Schools own the land. She shared that her understanding was the lease had been signed.

Peggy Bowen thanked the Board and shared that she was a retired librarian. She stated that she is a frequent user of La Farge and volunteers at Capital High School. She shared that the entering Capital student has a sixth grade reading level. She stated that she has spent a lot of

time in the children's room at La Farge preparing lesson plans and sees how highly and well used La Farge is. She stated there is a mixed population of Santa Fe and mixed age groups of children and adults. Ms. Bowen gave background information on when she was general counsel for regulation and licensing. She stated that she has not toured Fogelson and suggested that an experienced ADA architect go through Fogelson. She would like to see that La Farge be renewed in the location it is in.

Lynn Hathaway shared that she worked for the City as the Director of Children and Youth Commission. She stated that she is interested in children being able to use La Farge and when she is at La Farge she sees a lot of kids after school and in the summer. She shared that she has been visiting La Farge since her children were small and they are now grown and have children of their own and hopes that there is a library there so she can continue to use it as she gets older. She stated La Farge is in a great location. Ms. Hathaway stated she asked Pat about the usage of the library and was informed that the statistics would be on the library's website. Pat stated she would also be discussing statistics in her report.

Councilor Harris referenced his campaign literature which included a statement about reinvigorating La Farge. He stated he has heard from a lot of people regarding La Farge. Councilor Harris shared his background in construction and the projects he has worked on. He stated that during the budget process every department had to look at ways to come up with savings. Councilor Harris stated that staff from the Public Works department would be going through and scoring every building the City owns to come up with a facility condition index. He stated he would be following up with Isaac Pino, Director of Public Works, regarding these assessments. Councilor Harris was interested in hearing what the Board had discussed in regards to La Farge. Pat shared that when she started with the City, she wrote a white paper on what needed to be done with La Farge. She stated that she works with CIP staff to submit requests for the libraries. She stated at La Farge the carpeting was replaced, the inside of the building was painted and HVAC was installed. Pat shared that six years ago a study was done for La Farge and included Tino Griego Pool. She discussed the proposal that was put forward. Pat stated that she has put in CIP requests for each library every year. Councilor Harris asked the Board to keep him up-to-date as he is an advocate of the libraries. David shared that the Board has been discussing La Farge for a long time and stated that the function of the Library Board is to advise the City Council about library issues. He shared that some of the Board members met with a couple of City Councilors to discuss library issues.

Deborah Cornelius stated that she would like to put in a plug for the location at La Farge and shared she spends a lot of time there. She stated that she volunteers and sees many students use La Farge after school. She stated La Farge is a library which receives a lot of use and is a great asset to the community.

David thanked the guests for commenting and stated that this is the kind of public support that the library is going to need regarding funding and solving the problem for a mid-town library.

PRESIDENT'S REPORT

In response to David's question regarding the vacancy on the Library Board, Pat stated she forwarded the recommendation, made by the Board, to the Mayor for consideration.

David asked the Board members if they had any comments regarding the outline provided by the strategic planning committee. Ideas that were discussed included the need to look at the library system-wide, demographics, facilities and location, best practices from other places, and also looking at having a physical place where people come together for learning and programs. It was brought up that a well thought out strategic plan and also having community input is needed to help determine what the library system will look like in the future. Another study to be considered along with the strategic plan would be to look at new funding models. In response to Latifah's statement regarding who the library serves, Pat shared that she was asked for that

information by Councilor Ives. Pat handed out the statistics which were compiled for Councilor Ives and discussed the age demographics of library card holders for each library. A suggestion to have a survey for non-library users was brought up. Councilor Harris suggested that the Library Board come up with a statement of what they think a 21st century mid-town library would look like as a starting point to set the tone and direct conversation. David shared that the planning subcommittee worked on and put together a description of a 21st century library based on current trends and libraries throughout the country and communities of this size.

DIRECTOR'S REPORT

Pat informed the Board that decisions have not been made regarding changes in library hours or services. The review of the library will continue on May 12, 2016. In response to David's question regarding library budget scenarios, Pat discussed the different scenarios that were presented to City Council. She handed out and went over the statistics for the library for fiscal year 2014-2015.

The library launched Hoopla, an online source of movies, music and books. Pat shared that online periodical usage also continues to grow.

NEW BUSINESS

Pat handed out and went over the revised circulation policy. She stated that the updated policy needed to be approved. After the Board reviewed the policy, Joe made a motion to approve the revised policy, seconded by Grace, which passed unanimously by voice vote.

OLD BUSINESS

Pat shared that it has been difficult to keep wireless and wiring up at La Farge. A plan has been put into place in case wireless goes down. Pat stated that the library systems manager has been going to La Farge to monitor the problem. In response to Grace's question regarding the cost of wiring and the structure, Pat shared that an assessment is being done to see what can be done. She stated a request for CIP funding has also been submitted.

DATE OF NEXT BOARD MEETING

The next regularly scheduled meeting will be held on June 14, 2016 in the Pick Room, at the Main Library, 145 Washington Avenue, Santa Fe, at 5:45 p.m.

The library has received no requests for patron information and library usage through the Homeland Security act or other agencies.

ADJOURNMENT

Joe made a motion to adjourn, seconded by Grace, which passed unanimously by voice vote. The meeting adjourned at approximately 7:25 p.m.

ACCEPTED BY:

David Wagner, President

Maria Finley, Recorder